

**ELECTRONIC ABSENTEE BALLOT
HIGHLAND KNOLLS COMMUNITY ASSOCIATION INC.
2022 ANNUAL MEETING - FEBRUARY 21, 2022**

You must fill out this ballot to cast your vote. There will be no other form of voting for the 2022 election of Directors. The results of the voting will be announced at the 2022 Annual Meeting.

This ballot must be received by the Association by 5:00 p.m. on February 21, 2022, or it may not be counted.

For the election of one (1) person to serve on the Board of Directors of Highland Knolls Community Association, Inc. Please make your selection below.

- Lisa Balkanli (incumbent)
- Robin Aranza
- Majid Mashall
- Jeff Taylor
- To count for **Quorum Purposes Only - No Vote will be taken**

Section 209.00592(c)(3) of the Texas Property Code provides that a solicitation for votes by absentee ballot must include the following language:

By casting your vote via absentee ballot, you will forgo the opportunity to consider and vote on any action from the floor on these proposals, if a meeting is held. This means that if there are amendments to these proposals your votes will not be counted on the final vote on these measures. If you desire to retain this ability, please attend any meeting in person. You may submit an absentee ballot and later choose to attend any meeting in person, in which case any in-person vote will prevail.

Please note that there will be no in-person voting at the Annual Meeting.

Per Section 209.0058(b) of the Texas Property Code, electronic votes cast under Section 209.00592 constitute written and signed ballots.

Please return to Liz Pettit c/o Crest Management, PO Box 219320, Houston, TX 77218-9320 or liz@crest-management.com.

Sign and date below if you choose to vote by Absentee Ballot.

Member's Signature _____

Member's Name (Please Print) _____

Date _____

Property Address _____

(not valid if not signed, addressed and dated)

If you choose to use an Assigned Proxy rather than the Absentee Ballot, please complete this Assigned Proxy and return to Liz Pettit at Crest Management. You only need to send in an Absentee Ballot OR an Assigned Proxy. You do not need to send in both!

**ASSIGNED PROXY
HIGHLAND KNOLLS COMMUNITY ASSOCIATION**

I, the undersigned, a member of the Highland Knolls Community Association (“Association”), do hereby appoint * _____, to vote in my place and on my behalf, with the power of substitution, for the Annual Meeting of the Highland Knolls Community Association, Inc. on February 21, 2022 at 6:30 p.m., or any rescheduled meeting thereof.

*(*There must be an individual's name designated to cast your vote. If left blank, it is understood and agreed that I am authorizing any member of the Board of Directors to vote on my behalf.)*

In order to validate all proxies, the Assigned Proxy must be received by 5:00 pm on Monday, February 21, 2022.

Sign and date below to allow your proxy holder to vote on your behalf.

Member's Signature _____

Member's Name (Please Print) _____

Date _____

Property Address _____
(not valid if not signed, addressed and dated)

Please return your assigned proxy to Crest Management at P.O. Box 219320, Houston, TX 77218 or fax it to 281-579-7062 or email to Liz Pettit at liz@crest-management.com.